

**Minutes of the September 4, 2013 Meeting of the Executive Committee
of the Glens Falls-Saratoga Chapter of Adirondack Mountain Club,
Inc., held at Queensbury, New York, at Carl R's Restaurant**

In attendance; Gretchen Steen, Tom Ellis, John Schneider, Pat Desbiens, Jonathan Lane, Tim Noble, Kathi Noble, Laura Fiske, Kerri Healy, Jacki Bave, Maureen Coutant, Bill Bechtel, Jim Schneider, George Sammons.

- I. Call to order at 7:06pm-Laura Fiske**
- II. Treasurer's Report-John Schneider.** Review of July and August 2013 Income and Expense statements. John responded to questions on the \$5000 in annual donations paid by the Chapter to the Club by providing history and background. In the late 90's the Chapter received 35% of membership revenue; when that changed to 30% of Chapter members' dues, the annual contribution to the Club decreased to the current amount of \$5,000 and has stayed steady since then. It's budgeted for annually. Motion to accept: Maureen Coutant, 2nd by: Jim Schneider.

- III. Current topics-Laura Fiske.** Nomination Committee update announcement: Laura Fiske – Chapter Chair, Kerri Healy-Vice Chair, Steve Mackey-Treasurer, John Caffry - Secretary.

Announced that Wayne had not received final approval by the time of the meeting to be the Outings Chair due to his position at DEC. The ethics committee is still reviewing his request. Jen Shepard reported she is no longer able to be the Publicity Chair. Laura emphasized the need to recruit volunteers for board and chair positions.

- IV. Annual Dinner update - Maureen Coutant.**

- Oct 25th 2013 at Hiland Country Club, 195 Haviland Rd., Queensbury
- Provided Annual Dinner timeline template
- Provided Annual Dinner history of location and entertainment from 2004-2012
- John Schneider volunteered to print the nametags
- Kerri and Laura volunteered to speak at the annual dinner on committee updates
- Survey for buffet food items was passed around for voting
- Set up volunteers (5:30pm arrival): Jonathan and the Nobles
- To Dos- @ October meeting- Proof of program, add on for appetizers decision.

- V. Discussion of teen hikers joining outings without guardians – Laura Fiske**

- Background-Jonathan received a request for the Chapter to allow teens to go on Chapter outings without a parent or guardian. The Albany Chapter

has instituted a procedure to allow teens. The discussion was opened up to the floor. It was agreed that this should be finalized once an Outings Committee Chair is in place and then a policy can be drafted. Committee also discussed having the parent/guardian signing a hold harmless agreement.

- Jim Schneider noted: if the outings leader is acting in a parent or guardian capacity, then it's necessary to obtain:
 1. Health insurance information including provider phone number
 2. Listing of all allergies

VI. **Fire Tower Challenge** – Jim Schneider. Jim provided background on the book written by Jack Freeman and how the club merged the fire tower challenge with the book's contents. He discussed the Chapter's initial funding of \$2,400, that 305 copies have sold in the past 5 years, and how he has advocated for the book to be continued to be marketed due to this success. Jim shared that a NEW edition is expected to be ready for market by spring of 2014. Jim requested help with mapping trails and mentioned locations that need to be measured to obtain up to date data.

VII. **Miscellaneous** - Laura discussed the goal of having Committee members update their job descriptions in order to include enough detail that would allow the next job occupant to have a thorough understanding of their duties and particulars.

VIII. **Committee updates:**

- George-He can be contacted with website password struggles
- Jackie- Remsen to Lake Placid rail to trail update
- Laura- discussed desire to use member surveys, Jonathan will do this for the annual dinner
- Jonathan- explained his role on the Club Membership and Development Committee, October President's Dinner update, ADK Fall Outing announcement, Loj rehab update
- Pat- announced member and volunteer recruitment will be held **Nov 16th** at Davidson Brothers in Glens Falls. **Oct 4th and October 5th** at EMS tabling event
- John- has been helping Steve Mackey to be prepared for his coming role as Treasurer, ordered patches and letters.

Motion to adjourn at 8:50pm by Tom Ellis, 2nd: Jonathan Lane

Submitted by Kerri Healy, for John Caffry, Secretary

Next meeting – October 2, 2013, 7:00, at the Wesley in Saratoga.